

[Attorney Name]
[Law Firm Name]
[Address]
[City, State, Zip Code]

[Date]

[Client Name]
[Address]
[City, State, Zip Code]

RE: Notice of Termination of Legal Representation - [Case Name/Matter Number]

Dear [Client Name],

Please be advised that [Law Firm Name] is terminating its legal representation of you in the above-referenced matter, effective immediately.

This decision has been made because of a fundamental disagreement regarding the handling of your case. Specifically, you have chosen not to follow the legal advice provided on [Date/Specific Issue], which has resulted in a breakdown of the attorney-client relationship. Under our professional guidelines, we can no longer effectively represent your interests when our advice is consistently disregarded.

Regarding your file:

- We have enclosed your original documents and the complete case file.
- Current pending deadlines include: [List Deadlines or write "None"].
- We strongly recommend that you seek new legal counsel immediately to ensure your rights are protected.

We will file the necessary motions with the court to withdraw as counsel of record. Please let us know where to forward any future correspondence received by our office regarding this matter.

A final invoice for services rendered through this date is enclosed. We wish you the best in your future endeavors.

Sincerely,

[Attorney Signature]
[Attorney Name]