

[Your Name/Company Name]
[Your Address]
[City, State, Zip Code]
[Date]

[Client Name]
[Client Address]
[City, State, Zip Code]

RE: Notice of Withdrawal of Services - Breach of Cooperation

Dear [Client Name],

This letter serves as formal notice that [Your Company Name] is withdrawing from our representation and terminating the professional services agreement dated [Date of Agreement]. This decision is effective as of [Effective Date].

As outlined in our agreement, successful results depend upon the full cooperation of the client. We are taking this action due to a fundamental breach of client cooperation, specifically regarding:
[Insert specific reason, e.g., failure to provide necessary documentation, failure to respond to communications, or providing false information].

Despite our previous requests on [Dates of previous attempts to contact], we have not received the required cooperation necessary to fulfill our obligations. This lack of communication has made it impossible for us to continue our services effectively.

Next Steps:

- All work on your file will cease as of [Effective Date].
- A final invoice for services rendered up to this date is attached.
- Your original documents and case files are available for pickup or can be forwarded to you upon request.

We recommend that you seek alternative counsel immediately to ensure your interests are protected and that any pending deadlines are met.

Sincerely,

[Your Signature]
[Your Printed Name]
[Your Title]