

Subject: Interview Update regarding [Candidate Name]

Dear [Referrer Name],

I am writing to share some great news regarding [Candidate Name], whom you recently referred for the [Job Title] position.

We have completed the initial interview process, and the team was very impressed with [Candidate Name]'s background and skills. As a result, we have decided to move them forward to the next stage of our hiring process.

Thank you again for recommending such a high-quality candidate. We truly value your judgment and your contribution to helping us grow our team with talented individuals.

I will be sure to keep you updated on their progress as we move further along.

Best regards,

[Your Name]

[Your Job Title]

[Company Name]