

**[Your Name]**  
[Your Address]  
[City, State, Zip Code]  
[Your Phone Number]  
[Your Email]

**[Date]**

**[Doctor/Hospital Name]**  
[Address]  
[City, State, Zip Code]

**RE: NOTICE OF INTENT TO INITIATE A MEDICAL MALPRACTICE CLAIM**

**Patient:** [Patient Name]

**Date of Incident:** [Date of Misdiagnosis/Treatment]

**Claim Number:** [If applicable]

To [Name of Medical Provider/Risk Management Department],

This letter serves as a formal demand for settlement regarding the medical negligence and misdiagnosis involving [Patient Name] while under your care on [Dates].

**Statement of Facts:**

On [Date], the patient presented to your facility with symptoms including [list symptoms]. At that time, you/your staff failed to perform the necessary diagnostic tests and incorrectly diagnosed the patient with [Incorrect Diagnosis]. As a result, the actual condition, [Correct Diagnosis], was left untreated until [Date].

**Breach of Standard of Care:**

The medical standard of care required a differential diagnosis that included [Correct Diagnosis]. Your failure to [order specific test/consult specialist/interpret results correctly] constitutes a breach of the standard of care that a reasonably competent physician would have provided under similar circumstances.

**Damages and Injuries:**

As a direct result of this misdiagnosis, [Patient Name] suffered the following injuries and damages:

- [List physical injuries or progression of illness]
- [Additional medical expenses and surgeries]
- [Lost wages/loss of earning capacity]
- [Pain and suffering]

**Demand for Settlement:**

Based on the documented evidence of negligence and the resulting damages, we hereby demand the sum of \$[Dollar Amount] to settle this claim in its entirety. This offer is made for the purposes of compromise and to avoid protracted litigation.

Please respond to this demand within [Number, e.g., 30] days. If we do not receive a response or a meaningful counter-offer by that time, we will proceed with the filing of a formal medical malpractice lawsuit.

Sincerely,

[Your Signature]

[Your Printed Name]