

[Your Name/Company Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]

[Date]

[Recipient Name]
[Recipient Title]
[Partner Company Name]
[Partner Address]
[City, State, Zip Code]

RE: NOTICE OF BREACH OF COMMERCIAL PARTNERSHIP AGREEMENT

Dear [Recipient Name],

This letter serves as formal notice regarding a material breach of the Commercial Partnership Agreement entered into on [Date of Agreement] between [Your Company Name] and [Partner Company Name].

Specifically, [Partner Company Name] has failed to perform the following obligations as outlined in Section [Section Number] of the Agreement:

- [Describe specific breach or failure to perform #1]
- [Describe specific breach or failure to perform #2]

As a result of these actions, [Your Company Name] has suffered the following damages: [List financial or operational impacts].

Pursuant to Section [Section Number] of our Agreement regarding dispute resolution and cure periods, we hereby demand that you remedy these breaches by [Deadline Date, e.g., 14 days from receipt of this letter]. Remediation must include: [List specific actions required to fix the breach].

Failure to cure the aforementioned breaches within the specified timeframe will leave us with no choice but to pursue formal legal action, which may include termination of the partnership, seeking monetary damages, and recovery of legal fees as permitted by law.

We remain open to discussing a resolution to this matter to avoid litigation. Please contact me directly no later than [Date] to discuss your plan for compliance.

Sincerely,

[Your Signature]

[Your Printed Name]
[Your Title]