[Your Name]
[Your Address]
[City, State, Zip Code]

[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to sincerely thank you for your support during this difficult time. Your kindness and generosity have meant so much to me and my family as we navigate these challenges.

Whether it was the words of encouragement, the practical help you provided, or simply being there to listen, your presence has made a significant difference. Knowing that I have someone like you in my corner has given me a great deal of comfort and strength.

I am truly grateful to have you in my life. Thank you once again for your compassion and for being such a wonderful friend.

With deepest gratitude,

[Your Signature]

[Your Printed Name]