

[Date]

[Local Counsel Name]

[Law Firm Name]

[Address]

[City, State/Province, Country]

Re: Engagement of Local Counsel - Regulatory Compliance Services for [Client Name]

Dear [Name of Lead Partner],

1. Appointment

[Lead Law Firm Name] ("Lead Counsel") hereby engages [Local Law Firm Name] ("Local Counsel") to act as local legal advisor for [Client Name] ("the Client") regarding regulatory compliance matters in [Jurisdiction].

2. Scope of Services

The scope of work shall include, but is not limited to:

- Providing legal opinions on local regulatory frameworks and licensing requirements.
- Assisting with filings, registrations, and notifications to [Local Regulatory Authority].
- Monitoring and reporting on changes in local laws affecting the Client's operations.
- Reviewing corporate policies for alignment with [Jurisdiction] compliance standards.

3. Reporting and Communication

Local Counsel shall report directly to Lead Counsel. All deliverables, advice, and invoices should be directed to [Name of Lead Attorney] at [Email Address]. Local Counsel shall not contact the Client directly unless expressly authorized by Lead Counsel.

4. Professional Fees and Billing

Fees for this engagement will be based on [Hourly Rates / Fixed Fee]. Local Counsel shall provide a monthly itemized invoice. Any individual expense exceeding [Amount] requires prior written approval from Lead Counsel.

5. Conflicts of Interest

Local Counsel confirms that it has conducted a conflict check and there are no current matters that prevent the representation of the Client. Local Counsel agrees to notify Lead Counsel immediately should a potential conflict arise during this engagement.

6. Confidentiality and Data Protection

Local Counsel shall maintain strict confidentiality regarding all non-public information received. All data processing must comply with applicable privacy laws, including [GDPR/Local Privacy Act].

7. Governing Law

This engagement letter shall be governed by and construed in accordance with the laws of [Jurisdiction].

Please confirm your acceptance of this engagement by signing and returning a copy of this letter.

Sincerely,

[Signature]

[Name of Partner]

[Lead Law Firm Name]

Accepted and Agreed:

For and on behalf of [Local Law Firm Name]:

Name: _____

Title: _____

Date: _____