[Your Name]
[Your Job Title]
[Your Employee ID]

[Date]

[Manager's Name]
[Company Name]
[Department]

Subject: Notice of Early Return from Sick Leave

Dear [Manager's Name],

I am writing to formally notify you that I am fit to return to work earlier than originally anticipated. My sick leave was scheduled to end on [Original End Date], but I would like to return to my duties on [New Return Date].

I have recovered ahead of schedule and feel capable of resuming my full responsibilities. [Optional: I have attached a medical clearance note from my physician confirming that I am cleared to return to work.]

Please let me know if there are any specific procedures I need to follow or if you would like to discuss my return further. I look forward to rejoining the team.

Sincerely,

[Your Signature]
[Your Printed Name]