

[Your Name/Company Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Date]

[Recipient Name]
[Recipient Company Name]
[Recipient Address]
[City, State, Zip Code]

RE: NOTICE OF BREACH OF NON-DISCLOSURE AGREEMENT AND DEMAND TO CEASE AND DESIST

Dear [Recipient Name],

This letter serves as formal notice that you are in breach of the Unilateral Non-Disclosure Agreement (the "Agreement") entered into on [Date of Agreement] between [Disclosing Party Name] and [Recipient Name].

Description of Breach:

It has come to our attention that you have unauthorizedly disclosed or used Confidential Information including, but not limited to: [Description of specific information leaked/misused]. This action constitutes a direct violation of Section [Number] of the Agreement.

Demands:

To remedy this breach and prevent further legal action, we demand that you immediately comply with the following:

- Cease and desist all further unauthorized use or disclosure of the Confidential Information.
- Return or destroy all copies of the Confidential Information in your possession within [Number] days.
- Provide a written list of all third parties to whom the Confidential Information was disclosed.
- Confirm in writing by [Deadline Date] that you have complied with these demands.

Reservation of Rights:

Failure to comply with these demands will leave us no choice but to pursue all available legal remedies, including seeking injunctive relief, monetary damages, and recovery of attorney's fees as permitted under the Agreement and applicable law.

This letter is sent without prejudice to our rights and remedies, all of which are expressly reserved.

Sincerely,

[Signature]
[Your Printed Name]
[Your Title]