

**URGENT: CEASE AND DESIST / DEMAND FOR COMPLIANCE**

**Date:** [Insert Date]

**To:**

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

**Re: Unauthorized Disclosure of Confidential Client Roster**

Dear [Recipient Name],

It has come to the attention of [Law Firm Name] that you have disclosed, or intend to disclose, the firm's confidential client roster to unauthorized third parties. This roster constitutes highly sensitive "Confidential Information" as defined under the Non-Disclosure Agreement (NDA) signed by you on [Date of Agreement].

The unauthorized disclosure of this information is a direct breach of your contractual obligations and a violation of attorney-client privilege protocols. Such actions cause irreparable harm to the firm's reputation and the privacy of our clients.

**DEMAND IS HEREBY MADE THAT YOU:**

- Immediately cease and desist from any further distribution or use of the client roster.
- Identify all parties to whom the information has been disclosed.
- Return or certify the destruction of all copies of the roster in your possession, including digital and physical formats.
- Confirm in writing, no later than [Deadline Date], that you have complied with these demands.

Failure to comply with this demand will leave [Law Firm Name] no choice but to pursue all available legal remedies. This includes, but is not limited to, seeking injunctive relief, monetary damages, and recovery of legal fees through litigation.

Governing law applies. We await your immediate response.

Sincerely,

[Your Name/Signature]

[Title]

[Law Firm Name]