

Date: [Insert Date]

VIA: [Insert Method of Delivery, e.g., Certified Mail / Email]

TO:

[Recipient Name]

[Recipient Title]

[Company Name]

[Address]

[City, State, Zip Code]

RE: NOTICE OF BREACH OF MUTUAL NON-DISCLOSURE AGREEMENT AND DEMAND FOR RESTITUTION

Dear [Recipient Name],

This letter serves as formal notice that you are in breach of the Mutual Non-Disclosure Agreement (the "Agreement") entered into on [Date of Agreement] between [Your Company Name] and [Recipient Company Name].

Description of Breach:

It has come to our attention that "Confidential Information" as defined in Section [Insert Section Number] of the Agreement has been disclosed or used in an unauthorized manner. Specifically, the following violation occurred: [Provide a detailed description of the unauthorized disclosure or use of information].

Evidence of Violation:

Our records and evidence indicate that [Describe how the breach was discovered or what evidence exists]. This action constitutes a direct violation of your contractual obligations to maintain confidentiality and restrict the use of said information solely for the "Purpose" defined in the Agreement.

Demand for Restitution and Remediation:

As a result of this breach, [Your Company Name] has suffered, and continues to suffer, damages. We hereby demand the following actions be taken immediately:

- Cease and desist all further unauthorized use or disclosure of the Confidential Information.
- Retrieve all copies of Confidential Information shared with unauthorized third parties.
- Provide a written accounting of all entities or individuals to whom the information was disclosed.
- Pay restitution in the amount of \$[Insert Amount] to compensate for [Describe damages, e.g., lost revenue, diminished competitive advantage, or legal costs incurred to date].

Deadline for Compliance:

You are required to provide written confirmation that you have complied with the above

demands and arrange for the payment of restitution no later than [Insert Date, e.g., 10 business days from the date of this letter].

Failure to rectify this breach and satisfy the demand for restitution by the aforementioned date will leave [Your Company Name] with no choice but to pursue formal legal action to protect its interests. This may include seeking injunctive relief, further monetary damages, and the recovery of attorney fees as permitted under the Agreement and applicable law.

This letter is sent without prejudice to any other rights or remedies available to [Your Company Name] under the Agreement or at law.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Title]

[Your Company Name]