

[Your Name/Law Firm Name]

[Your Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]

[Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

RE: NOTICE OF BREACH OF ATTORNEY-CLIENT PRIVILEGE AND NON-DISCLOSURE AGREEMENT

Dear [Recipient Name],

This letter serves as formal notice that you are in material breach of the Attorney-Client Privilege and the Non-Disclosure Agreement (NDA) executed on [Date of Agreement].

It has come to our attention that you have unauthorizedly disclosed protected information regarding [Brief Description of Matter/Case]. Specifically, the following actions have been identified as violations:

- [Detail specific breach or disclosure incident #1]
- [Detail specific breach or disclosure incident #2]

The information disclosed is strictly protected under both the contractual obligations of the signed NDA and the legal doctrine of Attorney-Client Privilege. Your actions have caused, and continue to cause, irreparable harm to [Client Name/The Firm].

DEMAND IS HEREBY MADE that you immediately:

1. Cease and desist from any further disclosure of confidential or privileged information.
2. Return or destroy all copies of the unauthorizedly disclosed materials in your possession.
3. Provide a written list of all parties to whom the information was disclosed by [Deadline Date].
4. Confirm in writing that you will comply with your ongoing confidentiality obligations.

Failure to remedy this breach and provide written assurance of compliance by [Deadline Date] will result in immediate legal action. We reserve the right to seek all available legal remedies, including but not limited to injunctive relief, monetary damages, and recovery of legal fees.

Govern yourself accordingly.

Sincerely,

[Your Signature]

[Your Printed Name]

[Title]