

**Date:** [Insert Date]

**To:**

[Name of Recipient/Service Provider]

[Address/Department]

[Email Address]

**From:**

[Your Name/Company Name]

[Your Address]

[Your Contact Information]

**Subject: Formal Notice of Copyright Infringement**

To Whom It May Concern,

I am writing to formally notify you of unauthorized infringing activity regarding my copyrighted work. I am the exclusive owner of the intellectual property rights for the material identified below.

**1. Identification of the Copyrighted Work:**

[Describe the original work, e.g., Title of image, text, video, or software. Provide a link to the original authorized version if applicable.]

**2. Identification of the Infringing Material:**

[Provide the specific URL(s) or location where the unauthorized material is located.]

**3. Statement of Infringement:**

The material listed above is being used without my permission and without a valid license. This use constitutes a violation of my exclusive rights under copyright law.

**4. Required Action:**

I request that you immediately remove or disable access to the infringing material described above.

**5. Statements of Good Faith:**

I have a good faith belief that the use of the material in the manner complained of is not authorized by the copyright owner, its agent, or the law.

The information in this notification is accurate, and under penalty of perjury, I am authorized to act on behalf of the owner of an exclusive right that is allegedly infringed.

Sincerely,

[Your Signature]

[Your Printed Name]