

SENT VIA CERTIFIED MAIL AND EMAIL

Date: [Date]

To: [Recipient Name/Agent]
[Recipient Company Name]
[Recipient Address]
[City, State, Zip Code]
[Recipient Email Address]

RE: FINAL NOTICE OF TRADEMARK INFRINGEMENT - [Your Trademark Name]

Dear [Recipient Name],

This letter serves as the final formal notice regarding your unauthorized use of the trademark "[Trademark Name]" (the "Mark"). Despite our previous correspondence dated [Date of First Letter] and [Date of Second Letter], you have failed to cease your infringing activities or provide an adequate legal response.

As previously stated, [Your Name/Company Name] owns the exclusive rights to the Mark, which is registered with the [Name of Trademark Office, e.g., USPTO] under Registration Number [Registration Number]. Your continued use of a confusingly similar mark in connection with [Description of Infringing Activity/Goods/Services] constitutes trademark infringement, unfair competition, and dilution under [Applicable Law, e.g., the Lanham Act].

FINAL DEMANDS:

To avoid the immediate initiation of legal proceedings, you must comply with the following demands no later than [Deadline Date, e.g., 5 business days from today]:

- Immediately and permanently cease and desist from all use of the Mark, including but not limited to your website, social media, marketing materials, and product packaging.
- Provide written confirmation that all infringing materials have been destroyed or permanently deleted.
- Provide an accounting of all gross revenue generated from the use of the Mark.
- Transfer any domain names containing the Mark to our ownership.

Failure to comply with these demands by the aforementioned date will leave us with no choice but to pursue all available legal remedies. This may include seeking a permanent injunction, recovery of your profits, actual damages, treble damages, and the recovery of our attorney's fees and legal costs.

This letter is sent without prejudice to [Your Name/Company Name]'s rights and remedies, all of which are expressly reserved.

Govern yourself accordingly.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Title/Company]

[Your Phone Number]

[Your Email Address]