

[Your Name]
[Your Current Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email]

[Date]

[Landlord or Property Manager Name]
[Landlord's Address]
[City, State, Zip Code]

RE: Demand for Return of Security Deposit for [Rental Property Address]

Dear [Landlord's Name],

I am writing to formally request the return of my security deposit for the property located at [Rental Property Address], which I vacated on [Date of Move-out].

My records show that I paid a security deposit in the amount of \$[Amount]. To date, it has been [Number] days since I returned the keys and provided my forwarding address. According to state law, you were required to return my deposit or provide an itemized list of deductions by [Date Deadline].

I have not yet received my deposit or a written explanation regarding any withholdings. As I left the unit in clean condition and complied with all lease terms, I expect the full refund of \$[Amount].

Please send the funds to my new address listed below within [Number, e.g., 7 or 10] business days:

[Your Current Mailing Address]

If I do not receive the deposit or a response by the date mentioned above, I will be forced to pursue further legal action through small claims court.

Sincerely,

[Your Signature]

[Your Printed Name]