

[Your Name]
[Your Current Address]
[Your Phone Number]
[Your Email Address]

[Date]

[Landlord or Property Management Name]
[Landlord Address]

RE: SECOND NOTICE - Demand for Return of Security Deposit

Dear [Landlord Name],

I am writing this letter as a follow-up to my previous request sent on [Date of First Letter] regarding the security deposit for the property located at [Former Rental Address]. I vacated the premises on [Move-out Date] and provided my forwarding address at that time.

To date, [Number of Days] days have passed since my lease terminated, and I have yet to receive my security deposit of \$[Amount] or an itemized list of deductions as required by [State/Local] law. Under the law, you were required to return the deposit or provide an explanation within [Number of Days required by law] days.

Please consider this a formal demand for the full return of my security deposit in the amount of \$[Amount].

If I do not receive the funds or a written accounting of any lawful deductions within [Number of Days, e.g., 5 or 7] business days of the date of this letter, I will be forced to pursue legal action through small claims court. In such an event, I will also seek any additional damages, court costs, and interest allowed by law.

Please mail the check to the following address:

[Your Current Mailing Address]

Sincerely,

[Your Signature]

[Your Printed Name]