[Company Name]
[Address]
[City, State, Zip Code]

[Date]

[Employee Name]
[Employee ID]
[Address]

Subject: Notice of Partial Furlough Cancellation / Return to Full Schedule

Dear [Employee Name],

We are pleased to inform you that your current partial furlough arrangement is being cancelled. Effective [Date], you are requested to return to your regular, full-time work schedule.

Summary of Changes:

- **Effective Date:** [Date]
- **Weekly Hours:** [Number of Hours, e.g., 40 hours]
- **Work Schedule:** [Days/Times, e.g., Monday-Friday, 9:00 AM to 5:00 PM]
- **Salary/Wages:** Your compensation will be restored to [Amount] per [Pay Period].

Please report to [Location/Department] at [Time] on your effective start date. Your benefits, which may have been adjusted during the partial furlough period, will be updated according to our standard full-time employment policies.

If you have any questions regarding this transition or your return to full hours, please contact [Name/Department] at [Phone Number/Email].

Thank you for your continued dedication and flexibility during this period.

Sincerely,

[Signature]
[Name of Sender]
[Title]
[Company Name]