

Date: [Insert Date]

From:

[Landlord/Property Manager Name]

[Address]

[City, State, Zip Code]

To:

[Tenant Name]

[Address]

[City, State, Zip Code]

RE: FINAL WARNING BEFORE FORMAL EVICTION PROCEEDINGS

Dear [Tenant Name],

This letter serves as a final formal warning regarding your continued violation of your lease agreement for the property located at [Property Address].

Despite previous notices dated [Date of Previous Notices], you have failed to remedy the following issue(s):

- [Insert specific violation, e.g., Unpaid rent in the amount of \$0.00]
- [Insert specific violation, e.g., Continuous noise complaints/Unauthorized pets]

Failure to rectify this situation by [Deadline Date/Time] will result in the immediate commencement of formal eviction proceedings through the court system. This action may result in your forced removal from the property, a judgment for any unpaid funds, and a negative impact on your credit report and future rental history.

To avoid legal action, you must immediately take the following steps:

1. [Required Action 1, e.g., Pay the full balance due]
2. [Required Action 2, e.g., Remove the unauthorized occupant]

Please contact [Name] at [Phone Number/Email] immediately to confirm your compliance or to arrange for the peaceful surrender of the premises.

Sincerely,

[Signature]

[Printed Name]