

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email]

[Date]

[Name of Builder/Contractor]
[Company Name]
[Address]
[City, State, Zip Code]

RE: FORMAL DEMAND FOR REPAIR - NOTICE OF BREACH OF WARRANTY

Property Address: [Address of the property where defects are located]

Dear [Name of Contact Person or Company Name],

I am writing this letter to formally notify you of construction defects discovered at the property located at [Property Address]. These defects constitute a breach of the express and/or implied warranties provided under our contract dated [Date of Contract] and applicable state laws.

Specifically, the following issues have been identified:

- [Defect Description 1: e.g., Water leakage in the master bedroom ceiling]
- [Defect Description 2: e.g., Cracking in the foundation wall]
- [Defect Description 3: e.g., Improper installation of exterior siding]

These conditions represent a failure to perform work in a good and workmanlike manner and fail to meet the standards promised in our agreement. [Optional: Attach photos or inspection reports if available].

Pursuant to my warranty rights, I hereby demand that you contact me within [Number, e.g., 7 or 10] business days of receipt of this letter to schedule an inspection and provide a written plan for the necessary repairs. All repairs must be completed at your sole expense and must be performed by qualified professionals to industry standards.

Failure to respond or to remedy these defects in a timely manner will leave me no choice but to pursue further legal action, which may include filing a formal complaint with the State Licensing Board or initiating a lawsuit to recover damages and legal fees.

I look forward to your prompt response to resolve this matter amicably.

Sincerely,

[Your Signature]

[Your Printed Name]