

[Your Name]
[Your Address]
[Your Phone Number]
[Your Email Address]

[Date]

[Contractor Name]
[Company Name]
[Contractor Address]

Re: NOTICE TO CURE - FORMAL DEMAND REGARDING DEFECTIVE WORKMANSHIP

Dear [Contractor Name],

I am writing this letter in reference to the contract entered into on [Date] for the following project: [Brief Project Name/Description]. The work was performed at [Property Address].

Upon inspection of the work completed to date, the following defects and/or instances of poor workmanship have been identified:

- [Description of Defect #1]
- [Description of Defect #2]
- [Description of Defect #3]

This work is not in accordance with the standards of the industry, the agreed-upon specifications, or local building codes. Specifically, these defects violate the following terms of our agreement: [Reference Specific Contract Section if applicable].

Demand for Remedy:

I hereby demand that you repair or replace the defective work mentioned above at no additional cost to me. Please contact me within [Number, e.g., 5] business days of receipt of this letter to schedule a time to inspect the issues and provide a timeline for the repairs.

All corrective work must be completed by [Date].

Failure to respond or to remedy these defects within the specified timeframe will leave me with no choice but to pursue further action. This may include hiring a third-party contractor to complete the repairs and seeking reimbursement from you for those costs, as well as filing a formal complaint with the State Licensing Board and pursuing legal action for breach of contract.

I look forward to your prompt response and a swift resolution to this matter.

Sincerely,

[Your Signature]

[Your Printed Name]