

Date: [Insert Date]

To:

[Contractor Name]
[Contractor Business Name]
[Contractor Address]
[City, State, Zip Code]

From:

[Your Name]
[Your Property Address]
[Your Phone Number]
[Your Email Address]

RE: NOTICE OF BUILDING CODE VIOLATION AND DEMAND FOR REMEDY

Dear [Contractor Name],

I am writing this letter regarding the construction services provided by your company at [Property Address] under the contract dated [Contract Date].

Upon inspection of the work performed, it has been determined that the following elements of the project are in violation of [Name of Local/State Building Code, e.g., International Building Code or City Municipal Code]:

- **Violation 1:** [Describe the specific code violation, e.g., improper electrical wiring in kitchen] - Section [Insert Code Section Number].
- **Violation 2:** [Describe the specific code violation, e.g., lack of required fire blocking in framing] - Section [Insert Code Section Number].

As per our contract and local law, you are required to perform all work in a workmanlike manner and in strict compliance with all applicable building codes and safety regulations. These violations pose a significant [safety risk/legal liability] and prevent the project from passing final inspection by the local building department.

DEMAND FOR ACTION:

I hereby demand that you contact me within [Number, e.g., 5] business days of receipt of this letter to schedule the necessary repairs. All corrective work must be completed at your sole expense and must be verified by a certified building inspector no later than [Insert Deadline Date].

Failure to remedy these violations within the specified timeframe will leave me with no choice but to pursue further legal action. This may include, but is not limited to, hiring a third-party contractor to fix the violations and seeking full reimbursement from you, filing a complaint with

the State Licensing Board, and initiating a claim against your performance bond or in small claims court.

I expect your immediate attention to this matter.

Sincerely,

[Your Signature]

[Your Printed Name]