

[Your Name]  
[Your Address]  
[Your Phone Number]  
[Your Email]

[Date]

[Employer Name/Payroll Department]  
[Employer Address]  
[City, State, Zip Code]

**RE: Notice of Non-Compliance with Income Deduction Order for Alimony**

Dear Payroll Department,

I am writing regarding the Income Deduction Order (IDO) issued by the [Name of Court] in the case of [Your Case Name/Number], dated [Date of Order].

According to the terms of the court order, your company is required to withhold alimony payments in the amount of \$[Amount] per [Week/Month] from the wages of your employee, [Employee Name], Social Security Number [Last 4 Digits], and remit those funds to [Recipient Name or State Disbursement Unit].

As of [Date], I have not received the required payments for the following periods:

- [Date Range 1] - \$[Amount]
- [Date Range 2] - \$[Amount]

Total Arrearage: \$[Total Amount]

Please be advised that pursuant to [State Statute/Law], an employer who fails to honor a valid Income Deduction Order may be held liable for the amount not withheld, including potential interest, court costs, and attorney fees.

Please rectify this matter immediately by processing the withholding as ordered and remitting the past-due amounts. If I do not receive confirmation of compliance or the outstanding payment within [Number] days, I will be forced to seek legal remedies through the court.

Attached is a copy of the original Income Deduction Order for your reference.

Sincerely,

[Your Signature]

[Your Printed Name]