

Date: [Current Date]

TO: [Payor's Full Name]

Address: [Payor's Street Address]

City, State, Zip: [City, State, Zip Code]

**RE: NOTICE OF BREACH OF AGREEMENT AND DEMAND FOR ALIMONY
PAYMENT**

Dear [Payor's Name],

This letter serves as formal notice that you are in breach of our [Settlement Agreement / Separation Agreement / Divorce Decree] dated [Date of Agreement].

Pursuant to the terms of the aforementioned agreement, you are required to pay alimony in the amount of \$[Amount] per [Month/Week]. As of the date of this letter, you have failed to make the following payment(s):

- [Date Payment Was Due]: \$[Amount Due]
- [Date Payment Was Due]: \$[Amount Due]

Total Amount Currently Past Due: \$[Total Amount]

Demand is hereby made for the immediate payment of the total past-due amount. Please remit the full balance of \$[Total Amount] to me no later than [Number of Days, e.g., 10] days from the date of this letter.

Please be advised that if payment is not received by [Deadline Date], I will be forced to take further legal action to enforce the agreement. This may include filing a Motion for Contempt or a Breach of Contract lawsuit in court. Should legal proceedings become necessary, I will also seek to recover my attorney's fees, interest, and court costs as permitted by law.

Please govern yourself accordingly.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Address]

[Your Phone Number]