

**DATE:** [Current Date]

**FROM:**

[Your Full Name]

[Your Address]

[Your Phone Number]

[Your Email Address]

**TO:**

[Obligor/Payor Full Name]

[Obligor/Payor Address]

**RE: NOTICE OF BREACH AND DEMAND FOR PAYMENT OF CHILD SUPPORT ARREARS**

Case Number: [Insert Court Case Number]

Dear [Obligor/Payor Name],

This letter serves as formal notice that you are in breach of the child support order issued on [Date of Original Order] by the [Name of Court/Agency].

According to my records and the official payment history, you have failed to make the required payments as mandated by the court. As of [Date], the total amount of past-due child support (arrears) is \$[Total Amount Owed].

The breakdown of the unpaid balance is as follows:

- Monthly Support Amount: \$[Amount]
- Last Payment Received: [Date] in the amount of \$[Amount]
- Number of Missed/Partial Payments: [Number]
- Total Arrears Balance: \$[Total Amount]

I demand that you bring your account current immediately. Please pay the full amount of \$[Total Amount Owed] by [Date - usually 10-14 days from letter] to avoid further legal action.

If payment is not received by the date specified above, I will be forced to pursue all available legal remedies to enforce the court order. This may include, but is not limited to:

- Filing a Motion for Contempt of Court;
- Wage Garnishment/Income Withholding;
- Reporting the debt to Credit Bureaus;
- Requesting the suspension of professional or driver's licenses;
- Placing liens on property or intercepting tax refunds.

Please govern yourself accordingly. I expect to receive payment or a concrete proposal for repayment by the deadline stated above.

Sincerely,

[Your Signature]

[Your Printed Name]