

Date: [Date]

To: [Name of Recipient]

Address: [Recipient's Address]

City, State, Zip: [Recipient's City, State, Zip]

RE: FORMAL DEMAND FOR VEHICLE OWNERSHIP TRANSFER

Dear [Recipient Name],

This letter serves as a formal demand regarding the transfer of ownership for the following vehicle:

- **Make:** [Vehicle Make]
- **Model:** [Vehicle Model]
- **Year:** [Vehicle Year]
- **Vehicle Identification Number (VIN):** [VIN Number]
- **License Plate Number:** [Plate Number]

Records indicate that as of the date of this letter, the legal title and registration for this vehicle have not been transferred out of my name, despite the transaction that occurred on [Date of Sale/Transfer].

As the buyer/possessor of the vehicle, you are legally required to complete the title transfer with the Department of Motor Vehicles (DMV) or relevant authority. Your failure to do so has resulted in [mention issues like tolls, tickets, or liability concerns] being incorrectly attributed to me.

I hereby demand that you complete the official transfer of ownership within [Number] days of receipt of this letter.

Please provide written confirmation or a copy of the new registration once the transfer is complete. Failure to comply with this demand will leave me no choice but to take further action, which may include reporting the vehicle as sold to the authorities, canceling the registration, or pursuing legal remedies to protect myself from further liability.

Please govern yourself accordingly.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Phone Number]

[Your Address]