

[Your Name]
[Your Job Title]
[Company Name]
[Date]

To the Promotion Selection Committee,

It is with great pleasure that I recommend [Candidate Name] for promotion to the position of Senior Human Resources Business Partner. Having worked closely with [Candidate Name] for [Number] years in their current role as HRBP, I have witnessed their exceptional growth and significant contributions to our organization.

[Candidate Name] has consistently demonstrated a deep understanding of our business objectives and has successfully aligned HR strategies to meet these goals. They have excelled in managing complex employee relations, spearheading talent acquisition initiatives, and implementing organizational development programs that have measurably improved department performance.

Beyond their technical HR expertise, [Candidate Name] possesses the leadership qualities and strategic mindset required for a senior-level role. They serve as a trusted advisor to management and have shown a remarkable ability to navigate difficult conversations with empathy and professionalism. Their initiative in [mention a specific project or achievement] resulted in [mention a positive outcome].

I am confident that [Candidate Name] is fully prepared to take on the responsibilities of a Senior HRBP. They possess the integrity, vision, and dedication necessary to drive our human resources department forward and support our long-term success.

I highly recommend [Candidate Name] for this promotion without reservation.

Sincerely,

[Your Signature]
[Your Printed Name]