[Your Name]
[Your Job Title]
[Your Organization]
[Email Address]
[Phone Number]
[Date]

To the Admissions Committee,

It is my pleasure to recommend [Applicant Name] for admission to the [University Name] Graduate School of Human Capital Management. I have supervised [Applicant Name] for [Number] years in my capacity as [Your Title] at [Company Name].

During their tenure, [Applicant Name] demonstrated a profound understanding of how human capital drives organizational success. They were instrumental in [mention a specific HCM project, such as recruitment strategy, DEI initiative, or employee engagement program]. Their ability to analyze workforce data and translate it into actionable talent management strategies sets them apart from their peers.

In addition to their technical HR skills, [Applicant Name] possesses exceptional interpersonal and leadership qualities. They handle sensitive employee relations matters with high emotional intelligence and ethical integrity. I have observed their commitment to fostering a collaborative workplace culture firsthand.

I am confident that [Applicant Name] will bring a unique perspective to your graduate program and excel in advanced coursework. Their dedication to the field of Human Capital Management is evident, and I believe they have the potential to become a leader in the HR industry.

I highly recommend [Applicant Name] without reservation. Please feel free to contact me if you require any further information.

Sincerely,

[Signature]

[Your Printed Name]