

To: [Name of Hiring Manager or Talent Committee]

From: [Your Name]

Date: [Current Date]

Subject: Peer Endorsement for [Candidate Name]

Dear [Recipient Name],

I am writing to formally endorse [Candidate Name] for the position of [Job Title] within the Talent Management department. Having worked alongside [Candidate Name] as a peer for [Number] years in our current team, I have had a firsthand view of their dedication, strategic thinking, and professional growth.

During our collaboration on [Name of Project or Specific Task], [Candidate Name] demonstrated exceptional skills in [Skill 1, e.g., identifying high-potential talent] and [Skill 2, e.g., data-driven decision making]. They possess a unique ability to balance organizational goals with the individual needs of employees, ensuring a culture of continuous development.

Beyond their technical proficiency, [Candidate Name] is a collaborative teammate who consistently contributes to a positive work environment. They are always willing to share knowledge and provide support to colleagues, which has significantly improved our team's overall efficiency.

I am confident that [Candidate Name] will be a valuable asset to your team and will excel in this new role. Please feel free to contact me at [Your Email/Phone Number] if you require any further information regarding this endorsement.

Sincerely,

[Your Name]

[Your Job Title]

[Your Department]