

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email]

[Date]

[Name of Facility Manager/Owner]
[Name of Facility/Business]
[Facility Address]
[City, State, Zip Code]

RE: NOTICE OF INTENT TO SETTLE - CLAIM FOR NEGLIGENT HYGIENE AND INFECTION CONTROL

Dear [Name of Manager/Owner],

I am writing this letter to formally demand a settlement for injuries and damages sustained while under the care or supervision of [Facility Name] on or about [Date of Incident/Period of Stay]. This claim arises from the facility's failure to maintain basic hygiene standards and adequate infection control protocols.

Description of Neglect:

During the period mentioned above, the following instances of neglect occurred: [Describe specific failures, e.g., failure to change bandages, lack of handwashing by staff, unsanitary living conditions, or failure to isolate contagious patients].

Resulting Injuries and Medical Treatment:

As a direct result of this hygiene neglect, I/the victim suffered [Describe the infection or illness, e.g., MRSA, sepsis, UTI, or severe skin infection]. This required significant medical intervention, including:

- [List medical procedures/hospitalization]
- [List medications/antibiotics]
- [List ongoing rehabilitation or permanent damage]

Liability:

[Facility Name] has a duty of care to provide a safe and sanitary environment. The failure to adhere to health codes and standard infection prevention practices constitutes negligence. But for your failure to maintain proper hygiene, the resulting infection and subsequent suffering would not have occurred.

Damages and Demand:

The total damages incurred include medical expenses, pain and suffering, and [list other costs like lost wages]. I am prepared to settle this matter for the sum of \$[Dollar Amount].

This offer is made for the purpose of settlement only. Please respond to this demand within [Number, e.g., 14] business days. Failure to reach a satisfactory agreement may result in the commencement of formal legal proceedings.

Sincerely,

[Your Signature]

[Your Printed Name]