

[Your Name]
[Your Title/Role]
[Organization Name]
[Date]

To the Board of Directors,

It is my pleasure to recommend [Candidate Name] for the position of Volunteer Talent Acquisition Specialist. Having worked closely with [Candidate Name] in a [Professional/Volunteer] capacity, I have witnessed firsthand their expertise in recruitment and their commitment to community service.

[Candidate Name] possesses a keen ability to identify top-tier talent and align individual skills with organizational needs. During their time at [Previous Organization], they successfully [mention a specific achievement, e.g., reduced time-to-hire or improved candidate diversity]. Their approach to sourcing is both strategic and empathetic, ensuring a positive experience for all applicants.

Beyond their technical proficiency in HR systems and interview techniques, [Candidate Name] is a highly collaborative team player. They understand the unique challenges of the non-profit sector and are adept at attracting individuals who are driven by mission rather than just compensation.

I am confident that [Candidate Name] will be a valuable asset to your board and will significantly enhance your organization's recruitment efforts. I recommend them without reservation.

Sincerely,

[Your Signature]

[Your Printed Name]
[Your Phone Number]
[Your Email Address]