

[Your Name]
[Your Title]
[Your Organization]
[Date]

To the Board of Directors,
[Organization Name]

Subject: Recommendation for [Candidate Name] for the Employee Relations Manager Volunteer Board Position

Dear Board of Directors,

I am writing to formally recommend [Candidate Name] for the volunteer position of Employee Relations Manager on your Board. Having worked closely with [Candidate Name] for [Number] years in a [Professional/Volunteer] capacity, I am confident that their expertise in conflict resolution and organizational culture will be a significant asset to your team.

[Candidate Name] possesses a deep understanding of human resources and interpersonal dynamics. During our time together at [Previous Organization], they successfully managed [mention a specific achievement, e.g., a mediation process or the development of a staff feedback system]. Their ability to balance organizational goals with the well-being of individuals is exceptional.

Beyond their technical skills, [Candidate Name] is a dedicated advocate for transparency and fair practice. They excel at listening to diverse perspectives and finding common ground in challenging situations. I believe their strategic approach to employee (or volunteer) relations will help [Organization Name] foster a more inclusive and productive environment.

I highly recommend [Candidate Name] without reservation. They are a professional of high integrity who is committed to making a positive impact. Please feel free to contact me if you require any further information.

Sincerely,

[Your Signature]
[Your Printed Name]
[Your Phone Number]
[Your Email Address]