

[Company Name]
[Company Address]
[City, State, Zip Code]
[Date]

[Union Name/Apprenticeship Committee Name]
[Union Address]
[City, State, Zip Code]

RE: Endorsement for Union Apprenticeship Program

To the Joint Apprenticeship and Training Committee,

On behalf of [Company Name], I am writing to formally endorse [Applicant Name] for admission into the [Name of Trade/Union] Apprenticeship Program.

[Applicant Name] has been employed with us since [Start Date] in the role of [Current Job Title]. During their tenure, they have demonstrated a strong work ethic, punctuality, and a genuine commitment to developing their professional skills within the industry.

Our Human Resources department and their immediate supervisors have observed [Applicant Name]'s ability to follow safety protocols, work effectively in a team environment, and adapt to technical challenges. We believe they possess the character and aptitude necessary to succeed in a rigorous union training program.

[Company Name] fully supports this application. We are confident that [Applicant Name] will be a valuable asset to the union and will uphold the high standards of the trade.

If you require any further information regarding this candidate's employment history or performance, please do not hesitate to contact the HR department at [Phone Number] or [Email Address].

Sincerely,

[Signature]

[Name of HR Representative]
[Title]
[Company Name]