

[Company Letterhead / Logo]

[Date]

[Union Name]

[Joint Apprenticeship and Training Committee]

[Street Address]

[City, State, Zip Code]

RE: Letter of Endorsement for [Applicant Name]

To the Selection Committee,

On behalf of [Company Name], I am writing to formally endorse [Applicant Name] for admission into the [Trade Name] Union Apprenticeship Program.

[Applicant Name] has been employed with us since [Start Date] in the role of [Current Job Title/Helper]. During this time, they have demonstrated a strong work ethic, punctuality, and a genuine commitment to learning the trade. Specifically, they have shown proficiency in [list 1-2 specific skills or tasks].

Our company recognizes the value of union-trained journeyworkers, and we believe that [Applicant Name] possesses the aptitude and dedication required to succeed in your rigorous training program. They are a team player who prioritizes safety and follows instructions with precision.

We fully support their application and look forward to their continued growth within the industry through your apprenticeship. Should you require any further information regarding their performance or character, please do not hesitate to contact me at [Phone Number] or [Email Address].

Sincerely,

[Signature]

[Printed Name]

[Title]

[Company Name]