

[Your Name]  
[Your Job Title/Rank]  
[Company/Military Branch]  
[Phone Number]  
[Email Address]

[Date]

To the Hiring Team / Corporate Recruiter,

It is my privilege to recommend [Candidate Name] for a position within your organization. Having served as [Candidate Name]'s [Supervisor/Commander/Peer] for [Number] years during [his/her/their] tenure in the [Military Branch], I can attest to [his/her/their] exceptional leadership, technical proficiency, and adaptability.

During [his/her/their] service, [Candidate Name] consistently demonstrated the ability to lead diverse teams under high-pressure conditions. Specifically, in [his/her/their] role as [Military Job Title], [he/she/they] managed [mention specific responsibility, e.g., high-value equipment, strategic planning, or team logistics]. [He/She/They] possesses a unique talent for translating complex mission objectives into actionable civilian business strategies.

Key strengths that [Candidate Name] will bring to the corporate sector include:

- **Strategic Leadership:** Proven ability to direct personnel and resources to achieve organizational goals.
- **Operational Excellence:** A disciplined approach to project management and process improvement.
- **Resilience:** The capacity to pivot and maintain productivity in rapidly changing environments.
- **Integrity:** A commitment to ethical conduct and professional accountability.

Transitioning from military service to a corporate environment requires a professional who is a fast learner and a dedicated team player. [Candidate Name] embodies these traits and has my full endorsement. I am confident [he/she/they] will become a vital asset to your company.

Please feel free to contact me if you require further information regarding [Candidate Name]'s background or qualifications.

Sincerely,

[Signature]  
[Printed Name]