

[Your Name]  
[Your Title]  
[Your Company]  
[Date]

[Nomination Committee Chair Name]  
[Board of Directors]  
[Company Name]

Re: Recommendation for [Candidate Name] to the Board of Directors

Dear [Chair Name] and Members of the Nominating Committee,

It is my pleasure to recommend [Candidate Name], currently the Chief Human Resources Officer at [Candidate's Current Company], for a seat on the Board of Directors of [Target Company]. Having worked closely with [Candidate Name] for [Number] years in my capacity as [Your Role], I have seen firsthand their ability to align human capital strategy with long-term business growth.

As the landscape of corporate governance shifts toward greater focus on ESG, organizational culture, and succession planning, [Candidate Name] offers a vital perspective. They possess a unique ability to translate complex workforce data into actionable insights for executive leadership. During their tenure at [Candidate's Current Company], they successfully led [mention a specific achievement, e.g., a major cultural transformation or digital HR integration], which resulted in [mention a business outcome].

I believe [Candidate Name] will bring the following strengths to your Board:

- Strategic Oversight of Executive Compensation and Talent Retention.
- Expertise in Organizational Design and Change Management.
- Proven experience in fostering Diversity, Equity, and Inclusion at the enterprise level.
- A deep understanding of the intersection between human behavior and financial performance.

[Candidate Name] is a principled leader with a collaborative mindset. I am confident that their presence on the Board will strengthen [Target Company]'s ability to navigate the evolving talent market and enhance overall shareholder value.

Please feel free to contact me at [Your Phone Number] or [Your Email] if you require any further information regarding this recommendation.

Sincerely,

[Your Signature]

[Your Printed Name]