

[Your Name]
[Your Job Title]
[Date]

[Name of Nomination Committee/Board Chair]
[Organization Name]
[Address]

Subject: Nomination of [Nominee Name] for the HR Executive Board

Dear [Name of Recipient],

I am writing to formally nominate [Nominee Name] for a position on the Human Resources Executive Board of [Organization Name].

As the [Nominee's Current Title] at [Nominee's Company], [Nominee Name] has demonstrated exceptional leadership in the field of HR for over [Number] years. Their expertise in [Specific Skill, e.g., Strategic Talent Acquisition, Organizational Development, or Labor Relations] has consistently driven positive results and fostered a high-performance culture.

I believe [Nominee Name] will bring valuable insights to the board, specifically regarding [mention a specific board goal or challenge]. Their commitment to ethical leadership and innovation aligns perfectly with the mission of our executive team.

Enclosed is a summary of their professional achievements and their current curriculum vitae for your review. I am confident that [Nominee Name] will be a significant asset to the board and our organization as a whole.

Thank you for considering this nomination.

Sincerely,

[Your Signature]
[Your Printed Name]