

[Your Name]
[Your Address]
[Your City, State, Zip Code]
[Your Phone Number]
[Your Email]

[Date]

[Landlord Name]
[Landlord Mailing Address]
[Landlord City, State, Zip Code]

Re: Property located at [Property Address, City, State]

Dear [Landlord Name],

I am writing to you because I am interested in the property you own at [Property Address]. I noticed that your mailing address is out of state, and I wanted to reach out to see if you have any interest in selling this property.

I am a [local resident / investor] and I am looking for opportunities in the [City Name] area. Since you are located away from the property, you may find that selling is a convenient way to simplify your portfolio or liquidate an asset that is difficult to manage from a distance.

I am prepared to purchase the property in its current condition ("as-is"), which means you would not need to worry about making any repairs or cleaning the premises. I can offer a quick closing process and handle the necessary paperwork to make the transition as smooth as possible for you.

If you have thought about selling, or if you are curious about what I could offer for the property, please contact me at your earliest convenience. You can reach me via phone at [Your Phone Number] or by email at [Your Email].

Thank you for your time and consideration. I look forward to hearing from you.

Sincerely,

[Your Signature]

[Your Printed Name]