

[Date]

[Executor Name]

[Executor Address]

[City, State, Zip Code]

Subject: Professional Support for the Estate of [Deceased Name]

Dear [Executor Last Name],

Please accept my sincere condolences for your loss. I am writing to introduce myself as a real estate professional specializing in probate and estate transitions.

I understand that serving as an Executor involves significant responsibilities, particularly regarding the valuation and sale of real property. My goal is to simplify this process for you by providing a full-service solution tailored to the unique needs of an estate sale.

My services include:

- Professional Broker Price Opinions (BPO) for court and tax purposes.
- Coordination of clean-outs, repairs, and landscaping.
- Managing the sale of personal property or estate liquidations.
- Strategic marketing to ensure the highest return for the heirs.
- Frequent communication with legal counsel to ensure all filings are supported.

I have attached a brief guide on the real estate probate process for your review. I would welcome the opportunity to provide you with a complimentary valuation of the property located at [Property Address] and discuss how I can assist in lightening your administrative burden.

I will follow up with a brief phone call next week, or you may reach me directly at [Your Phone Number].

Sincerely,

[Your Name]

[Your Company Name]

[Your License Number]

[Your Email Address]

[Your Website]