

[Date]

[Recipient Name]
[Recipient Address]
[City, State, Zip Code]

Re: Notice of Intent to Sell Real Property - Estate of [Deceased Full Name]

Dear [Recipient Name/Interested Party],

I am writing to formally introduce myself as the Court-appointed Executor for the Estate of [Deceased Full Name], filed under Case Number [Case Number] in the [Name of Court] Court.

As part of my fiduciary duties to settle the estate's obligations and distribute assets to the beneficiaries, I have determined that it is necessary to sell the real property located at [Property Address].

Please be advised of the following regarding this sale:

- **Court Supervision:** This sale is subject to court oversight and requires formal confirmation by the Judge.
- **Listing Information:** The property will be listed on the open market through [Name of Real Estate Broker/Agency] at an initial listing price of \$[Amount].
- **Overbid Process:** Because this is a court-approved sale, the final purchase may be subject to an overbid process at the confirmation hearing, in accordance with state probate code.
- **Timeline:** We anticipate the property will be active on the market starting [Date].

If you are a beneficiary, you will receive a formal "Notice of Proposed Action" or similar legal summons regarding the specifics of the sale price and terms once an offer is accepted. If you are a tenant currently residing in the property, please contact [Name/Phone Number] to coordinate showing schedules.

Should you have any questions regarding the probate process or the status of the property, please contact me directly or my legal counsel, [Attorney Name], at [Attorney Phone Number].

Sincerely,

[Your Signature]

[Your Printed Name]
Executor of the Estate of [Deceased Full Name]
[Your Phone Number]
[Your Email Address]