

[Your Name]  
[Your Address]  
[Your Phone Number]  
[Your Email Address]

[Date]

[Tax Collector/County Treasurer Name]  
[Name of Taxing Authority]  
[Address of Taxing Authority]

**RE: Offer to Settle Property Tax Arrears for [Property Address]  
Parcel Number: [Insert Parcel Number]**

To the Tax Collector,

I am writing to you regarding the delinquent property taxes owed on the property located at [Property Address]. I recently inherited this property following the passing of [Name of Deceased] on [Date of Death].

Due to the circumstances surrounding the inheritance and my current financial situation, I am unable to pay the full balance of \$[Total Amount Owed] in a single payment. I am committed to resolving this debt and would like to propose the following settlement offer:

**Proposed Settlement Amount:** \$[Insert Offer Amount]

**Payment Terms:** [e.g., One-time lump sum payment OR monthly installments of \$X over X months]

I am requesting that, upon acceptance of this offer and completion of the payment(s), all remaining interest, penalties, and tax liens associated with this property be waived or marked as satisfied.

Enclosed is a copy of the [Death Certificate/Probate Documents] confirming my legal interest in the property. I am eager to bring this account into good standing to avoid further legal action or foreclosure.

Please let me know if this offer is acceptable or if there is a specific application process for a formal settlement agreement. I can be reached at [Your Phone Number] to discuss this matter further.

Thank you for your time and consideration.

Sincerely,

[Your Signature]

[Your Printed Name]