[Your Name]
[Your Address]
[City, State, Zip Code]
[Date]

[Recipient Name]
[Company Name, if applicable]
[Address]
[City, State, Zip Code]

RE: Confidential Inquiry Regarding Property Liquidation - [Property Address]

Dear [Recipient Name],

I am writing to inquire about the professional services you offer regarding the expedited and discreet sale of real estate assets. My spouse and I are currently in the process of restructuring our holdings as part of a private legal settlement, and we are looking to liquidate the property located at [Property Address] efficiently.

Due to the personal nature of this matter, we have the following requirements:

- **Strict Confidentiality:** All communications and negotiations must remain private.
- **Discreet Marketing:** We are interested in off-market sales or "pocket listings" to avoid public signage or high-profile open houses.
- **Timeline:** We are seeking a closing date no later than [Desired Date].
- **Professional Neutrality:** We require a point of contact capable of maintaining objective communication between both parties and their respective legal counsel.

Please let me know if you have experience handling sensitive property liquidations of this type. If so, I would like to schedule a brief introductory call to discuss a valuation and your proposed strategy for a quiet sale.

I look forward to hearing from you soon. Please contact me directly at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Signature]

[Your Printed Name]