[Your Name]
[Your Current Address]
[Phone Number]
[Email Address]

[Date]

[Recipient Name/Real Estate Professional Name]
[Company Name]
[Address]

Dear [Recipient Name],

I am writing to formally express my interest in transitioning from my current family residence to a luxury condominium. As I enter the "empty nester" phase of my life, I am looking to simplify my lifestyle while maintaining a high standard of living and sophistication.

My primary goals for this transition include:

- **Location:** Proximity to [Preferred Neighborhood/City Center], with easy access to fine dining, cultural attractions, and shopping.
- **Amenities:** A building that offers premium services such as 24-hour concierge, secure parking, a fitness center, and private outdoor space.
- **Maintenance:** A "lock-and-leave" lifestyle that eliminates the burdens of traditional home upkeep and landscaping.
- **Space:** A refined floor plan with high-end finishes, modern appliances, and [Number] bedrooms to accommodate visiting family.

I am eager to begin viewing properties that align with this vision. Please let me know your availability to discuss current market opportunities and to schedule tours of suitable luxury residences.

I look forward to hearing from you soon.

Sincerely,

[Your Signature]

[Your Printed Name]