[Your Name/Company Name]
[Your Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]

[Date]

[Property Owner Name]
[Property Address]
[City, State, Zip Code]

Dear [Property Owner Last Name],

I am writing to you today because I represent a high-net-worth client who is currently seeking a luxury second home in the [Neighborhood Name/Area] community. After reviewing the local market, we have identified your property as a residence of particular interest.

My client is specifically looking for a property that offers the unique architectural features and premium location that your home possesses. They are prepared to offer a streamlined acquisition process, including flexible closing dates and favorable terms, to ensure a discreet and professional transaction.

While your home may not currently be listed for sale, my client is willing to pay a premium for the right property to avoid the competitive open market. If you have ever considered diversifying your real estate portfolio or would be open to a confidential conversation regarding a potential valuation of your home, I would welcome the opportunity to speak with you.

Please feel free to contact me directly at [Phone Number] or via email at [Email Address]. All inquiries will be held in the strictest confidence.

Thank you for your time and consideration.

Sincerely,

[Your Signature]

[Your Printed Name]
[Title/Brokerage Name]