

Sent via [Certified Mail / Email]

Date: [Date]

To:

[Recipient Name / Company Name]

[Recipient Address]

[City, State, Zip Code]

From:

[Your Name / Company Name]

[Your Address]

[City, State, Zip Code]

RE: CEASE AND DESIST TRADEMARK INFRINGEMENT

Dear [Recipient Name],

It has come to our attention that you are using the mark "[Infringing Mark]" in connection with [Description of Infringing Activity/Products/Services].

[Your Company Name] is the owner of the trademark "[Your Trademark Name]", which is registered with the [Name of Trademark Office, e.g., USPTO] under Registration Number [Registration Number], dated [Registration Date]. Our mark is used in commerce in relation to [Description of your Goods/Services].

Your unauthorized use of a mark that is identical or confusingly similar to our registered trademark constitutes trademark infringement, unfair competition, and false designation of origin. Such use is likely to cause confusion, mistake, or deception among consumers regarding the source of the goods or services.

We hereby demand that you:

- Immediately cease and desist all use of the mark "[Infringing Mark]" or any mark confusingly similar to our trademark.
- Remove the mark from all websites, social media profiles, marketing materials, and packaging.
- Cancel any pending orders or advertisements featuring the infringing mark.
- Provide written confirmation by [Date] that you have complied with these demands.

If you fail to confirm compliance by the date specified above, we will be forced to take appropriate legal action to protect our intellectual property rights, which may include seeking injunctive relief, monetary damages, and legal fees.

This letter is sent without prejudice to our rights and remedies, all of which are expressly reserved.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Title/Position]