

[Date]

[Spouse Name 1]

[Spouse Name 2]

[Property Address]

[City, State, Zip Code]

Dear [Spouse Name 1] and [Spouse Name 2],

Congratulations on your recent marriage and your new home! We are delighted to welcome you to the community as you begin this exciting new chapter of your lives together.

This letter serves as formal confirmation that the property ownership records for **[Property Address]** have been updated to reflect your names. Below is a summary of the transition details:

- **Account Number:** [Account Number]
- **Effective Date of Transfer:** [Date]
- **Recorded Names:** [Spouse Name 1] and [Spouse Name 2]

Enclosed with this letter, you will find important documents regarding your property, including [list documents, e.g., neighborhood bylaws, utility contact sheets, or tax information]. Please keep these for your permanent records.

As you settle in, please do not hesitate to reach out if you have any questions regarding your property status, local services, or administrative requirements. We are here to assist you during this transition.

Wishing you many years of happiness in your new home.

Sincerely,

[Your Name/Signature]

[Your Title]

[Organization Name]

[Phone Number]

[Email Address]