

[Your Name]
[Your Address]
[Your Phone Number]
[Your Email Address]

[Date]

[Recipient Name]
[Recipient Address]

Dear [Recipient Name],

I am writing to formally express my interest in selling my property located at [Property Address]. After many years of ownership, I have decided to transition into a new phase of life and wish to utilize the equity from this estate to fund a comfortable and secure retirement.

The property includes [Briefly mention key features, e.g., number of bedrooms, acreage, or unique structures]. It has been well-maintained and serves as an excellent opportunity for [Potential use, e.g., a family home, development, or investment].

My goal is to achieve a fair market value that reflects the quality and location of the estate, allowing for a smooth financial transition into my retirement years. I am open to discussing terms that ensure an efficient and professional sale process.

Please let me know if you would like to schedule a time to view the property or if you require any further documentation, such as recent appraisals or tax records.

I look forward to hearing from you soon.

Sincerely,

[Your Signature]

[Your Printed Name]