

[Your Name]
[Your Phone Number]
[Your Email Address]
[Date]

[Property Owner Name]
[Property Address]
[City, State, Zip Code]

Subject: Private Inquiry Regarding Your Property at [Property Address]

Dear [Property Owner Name],

I am writing to you directly because I am highly interested in your property located at [Property Address]. I noticed your home while researching the neighborhood, and it matches exactly what I have been looking for.

I understand that your property is not currently listed for sale. However, I am reaching out to see if you would be open to a private conversation about selling your home before it goes on the open market. By dealing directly, we could potentially simplify the process and avoid the public stresses of traditional showings and high commissions.

I am a [serious buyer / pre-approved buyer / cash buyer] and am prepared to offer a fair market price. I am also flexible regarding the closing timeline to suit your needs.

If you have any interest in discussing this further, please feel free to call or text me at [Your Phone Number], or email me at [Your Email Address]. There is no obligation, and I am happy to chat at your convenience.

Thank you for your time and consideration.

Sincerely,

[Your Signature]
[Your Printed Name]