

Strictly Confidential

[Date]

[Recipient Name]
[Recipient Address]
[City, State, Zip]

Subject: Exclusive Off-Market Opportunity: [Brief Property Descriptor]

Dear [Recipient Name],

I am reaching out to you privately because of your established position in the [Luxury/Commercial/Specific Industry] real estate market. On behalf of my client, I am pleased to present an exclusive, off-market opportunity that is not available to the general public.

The Opportunity:

[Property Name/Code Name] is a premier [Property Type] located in the highly sought-after [Neighborhood/Area]. This asset represents a rare chance to acquire a property of this caliber without the pressures of a public bidding process.

Key Highlights:

- [Highlight 1: e.g., Exceptional architectural design or location]
- [Highlight 2: e.g., Significant square footage or acreage]
- [Highlight 3: e.g., High yield potential or unique amenities]
- [Highlight 4: e.g., Recent renovations or historical significance]

Due to the high-profile nature of this asset and the seller's requirement for discretion, further details, including a comprehensive offering memorandum and financial data, will only be released upon the execution of a Non-Disclosure Agreement (NDA) and verification of buyer qualifications.

If this asset aligns with your current acquisition criteria, please contact me directly at [Phone Number] or [Email Address] to initiate the next steps.

I look forward to discussing this elite opportunity with you.

Sincerely,

[Your Name]
[Your Title]
[Your Company Name]