

[Your Name]
[Your Address]
[Your Phone Number]
[Your Email]

[Date]

[Lender or Servicer Name]
[REO or Loss Mitigation Department]
[Lender Address]

RE: Inquiry Regarding Vacant/Distressed Property
Property Address: [Insert Property Address]
Estimated Loan/Reference Number: [Insert Number if known]

To Whom It May Concern,

I am writing to express my interest in the property located at [Insert Property Address].

It has come to my attention that this property is currently vacant and appears to be in a state of distress or under active foreclosure proceedings. Neighborhood observations suggest the property has been abandoned for some time, and I am interested in acquiring the property in its current "as-is" condition.

I am a [private investor/local resident] looking for opportunities in this area. If the bank or servicing entity is open to considering a short sale, a deed-in-lieu of foreclosure, or a direct purchase of the non-performing note, I would appreciate the opportunity to discuss a potential transaction.

Could you please direct me to the appropriate department or individual (such as the REO Manager or Asset Manager) responsible for this file? I am prepared to provide a quick closing with cash or conventional financing.

Thank you for your time and assistance regarding this matter. I look forward to hearing from you.

Sincerely,

[Your Signature]

[Your Printed Name]