

[Your Name]
[Your Return Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email Address]

[Date]

[Property Owner's Name]
[Owner's Mailing Address]
[City, State, Zip Code]

Re: Property located at [Property Address, City, State]

Dear [Owner's Last Name],

I am writing to you because I am interested in purchasing the property located at [Property Address]. While researching the local area, I noticed that you are the owner of this property but reside out of town.

I am a [private investor/local resident] looking to acquire a property in this specific neighborhood. I am interested in purchasing the property in its current condition, "as-is," which means you would not need to make any repairs or handle any clean-up.

If you have considered selling this property or if you are tired of managing it from a distance, I would appreciate the opportunity to speak with you. I can offer a straightforward closing process and work around your timeline.

Please let me know if you are interested in discussing this further. You can reach me by phone at [Your Phone Number] or by email at [Your Email Address].

Thank you for your time and consideration.

Sincerely,

[Your Signature]

[Your Printed Name]